

**THIS FORM MUST BE COMPLETED AND SUBMITTED IN ITS ENTIRETY**

A complete application for renewal & the required fee must be postmarked before July 1, or your license will be cancelled and a reinstatement fee will be assessed in addition to the renewal fee. (See § 67-2614, I.C.).

**DO NOT SEND CASH**

- 1. CHECK THE APPROPRIATE RESPONSE TO THE QUESTIONS BELOW;**
- 2. READ & SIGN THE AFFIDAVIT;**
- 3. ENTER YOUR SOCIAL SECURITY NUMBER;**
- 4. ENCLOSE PAYMENT & WRITE YOUR LICENSE NUMBER ON YOUR CHECK.**

Please make check or money order payable to Bureau of Occupational Licenses and submit this form with the required fee to the address noted above.

**You may submit your renewal online by using the ONLINE RENEWAL link at: [www2.state.id.us/ibol/](http://www2.state.id.us/ibol/)**

**QUESTIONS**

Since the date of your last application for renewal of your license have you:

1. Received a conviction, finding of guilt, withheld judgment, or suspended sentence for any felony in this or any other jurisdiction? ☐ YES    ☐ NO
2. Received any type of disciplinary sanction, restriction, or limitation from any regulatory licensing agency or organization in this or any other jurisdiction? ☐ YES    ☐ NO  
(if YES to either above, a copy of the final order of conviction/discipline must be attached)

**AFFIDAVIT**

I hereby certify under penalty of perjury that my responses to the above are true and correct, and that I have met the continuing education requirement as prescribed by the laws & rules applicable to the license for which I am applying to renew, and that documented proof of my attendance is in my possession and will be provided upon request.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Social Security #**

Applications for renewal that are not completed in their entirety will be returned and the license renewal will not be processed. Social Security numbers are required by § 73-122, Idaho Code on all applications for licensure.

\*\*\*The Board will conduct random audits to insure compliance with continuing education requirements\*\*\*